

Quality Improvement and Health Equity Committee Workplan

Item No.	Regulatory Standard (e.g., CMS, DMHC, DHCS and NCOA, Office of Affordability)	Planned Activity	Responsible Person/Owner(s)	Reporting Frequency	Goal	Objective	Action Item e.g., performance measure, measurable(s)	Initiation Date	Completion Date	Q1	Q2	Q3	Q4	Reporting Date(s)	Status	Risk	If an activity is at risk, what is the root cause and/or corrective action	Comments
1	DHCS	Health Equity Office Policies and Procedures: - Quality Improvement and Health Equity Transformation Program (QHETP) Policy - Quality Improvement Health Equity Committee (QHIEC) Policy - Diversity, Equity, Inclusion (DEI) Training Program Policy	Valerie Martinez	Annual	Build Sound Infrastructure and Operations	Submit Policies and Procedures for annual review and approval by 3/21/2024.	Annual Review and Approval	1/1/2024	3/21/2024	X				3/21/2024	Planned	Low		
2	DHCS	Quality Improvement and Health Equity Committee Charter	Valerie Martinez	Annual	Build Sound Infrastructure and Operations	Submit the QHIEC Charter to QHIEC for review and approval by 3/21/2024.	Annual Review and Approval	1/1/2024	3/21/2024	X				3/21/2024	Planned	Low		
3	DHCS	Quality Improvement and Health Equity Transformation (QHET) Program Description	Valerie Martinez	Annual	Build Sound Infrastructure and Operations	Develop the written QHET Program Description and submit to QHIEC for review and approval by 3/21/2024.	Annual Review and Approval	1/1/2024	3/21/2024	X				3/21/2024	Planned	Low		
4	DHCS	Quality Improvement and Health Equity Transformation Program Evaluation	Valerie Martinez	Annual	Build Sound Infrastructure and Operations	Assess the QHET Program Evaluation and submit to QHIEC for review and approval by 6/20/2024.	Annual Review and Approval	3/21/2024	6/20/2024		X			6/20/2024	Planned	Low		
5	DHCS, NCOA	Health Equity Advancement Resulting in Transformation (HEART) Measure Set Monitoring Report	Valerie Martinez	Quarterly	Embed Equity and Advance Information in Action	Submit the HEART Measure Set monitoring report to track and trend notable health disparities to QHIEC by 3/21/2024 and quarterly thereafter.	Analysis of quarterly reports to identify HE disparities.	1/1/2024	12/12/2024	X	X	X	X	3/21/2024 6/20/2024 9/19/2024 12/12/2024	Ongoing	Low		
6	DHCS	Health Equity Spotlight Report	Various Functional Leads	Quarterly	Embed Equity	Submit a Health Equity Spotlight Report to demonstrate health equity integration in everything we do by 3/21/2024 and quarterly thereafter.	Spotlight and report a health equity initiative.	1/1/2024	12/12/2024	X	X	X	X	3/21/2024 6/20/2024 9/19/2024 12/12/2024	Ongoing	Low		
7	DHCS	I have HEART Advocate Program and Updates	Valerie Martinez	Quarterly	Build Sound Infrastructure and Operations Cultivate a culture of Equity	Introduce the I have HEART Advocate Program to QHIEC by 3/21/2024, and updates quarterly thereafter.	Informational and report out to QHIEC.	1/1/2024	12/12/2024	X	X	X	X	3/21/2024 6/20/2024 9/19/2024 12/12/2024	Ongoing	Low		
8	DHCS, NCOA	API 23-025: Diversity, Equity, and Inclusion Training Program Requirements and compliance per implementation timeline	Valerie Martinez Linda Fleishman Angelica Matsuno Melinda Kjer	Quarterly	Embed Equity Build Sound Infrastructure and Operations Cultivate a Culture of Equity	Development of DEI training, implementation and monitoring by 1/1/2025.	DEI training development updates for informational purposes and report out to QHIEC.	1/1/2024	12/12/2024	X	X	X	X	3/21/2024 6/20/2024 9/19/2024 12/12/2024	Ongoing	Low		
9	DHCS, NCOA	Senate Bill (SB) 923 Gender Affirming Care Training Requirements and Updates	Various Functional Leads	Quarterly	Embed Equity Build Sound Infrastructure and Operations Cultivate a Culture of Equity	Provide general updates to QHIEC by 3/21/2024, and quarterly thereafter.	Informational and report out to QHIEC.	1/1/2024	12/12/2024	X	X	X	X	3/21/2024 6/20/2024 9/19/2024 12/12/2024	Ongoing	Low		
10	DHCS, NCOA	Assembly Bill (AB) 133 REAL/SOGI data collection Requirements and Updates	Danika Cunningham Valerie Martinez	Quarterly	Embed Equity Build Sound Infrastructure and Operations Cultivate a Culture of Equity	Provide general updates to QHIEC by 3/21/2024, and quarterly thereafter.	Informational and report out to QHIEC.	1/1/2024	12/12/2024	X	X	X	X	3/21/2024 6/20/2024 9/19/2024 12/12/2024	Ongoing	Low		
11	NCOA	NCOA Health Equity Accreditation Updates	Danika Cunningham Valerie Martinez	Quarterly	Embed Equity Build Sound Infrastructure and Operations Cultivate a Culture of Equity	Provide general updates to QHIEC by 3/21/2024, and quarterly thereafter.	Informational and report out to QHIEC.	1/1/2024	12/12/2024	X	X	X	X	3/21/2024 6/20/2024 9/19/2024 12/12/2024	Ongoing	Low		
12	DHCS	BSP Bold Goals Strategic Plan Updates	Valerie Martinez	Semiannual	Embed Equity Build Sound Infrastructure and Operations	Develop Quality Improvement Studies for Subpopulation(s) with disparities identified in Bold Goals (2) to reduce health disparities in given subpopulations.	Informational report out to QHIEC for discussion.	3/21/2024	12/12/2024		X		X	6/20/2024 12/12/2024	Planned	Low		
13	DHCS	Health Equity Assessment Report (2)	Valerie Martinez	Semiannual	Embed Equity Build Sound Infrastructure and Operations	Prepare Health Equity Assessment Reports that will include an in-depth assessment to understand specific areas looking at utilizations, services offered, member experience, outcomes, barriers and opportunities to improve.	Informational report out to QHIEC for discussion.	3/21/2024	12/12/2024				X	9/19/2024 12/12/2024	Planned	Low		
14	DHCS	Health Equity Assessment Quality MCAS Report	Valerie Martinez Christine Nguyen	Annual	Embed Equity Build Sound Infrastructure and Operations	Submit a Health Equity Assessment Quality MCAS Report to demonstrate how the HEO is tracking and trending notable health disparities and advancing information in action by 9/19/2024.	Informational and report out to QHIEC.	6/20/2024	9/19/2024			X		9/19/2024	Planned	Low		
15	DHCS	Health Equity Recommendation Report (2)	Valerie Martinez	Semiannual	Embed Equity Build Sound Infrastructure and Operations	Prepare Health Equity Recommendation Reports from an equity lens. A formal analysis for teams to incorporate health equity. The reports will contain analysis of the problem or need statement, review of best practices or competitive landscape, regulatory requirements, and impact of recommendations.	Informational report out to QHIEC for discussion.	3/21/2024	12/12/2024			X	X	9/19/2024 12/12/2024	Planned	Low		
16	DHCS	Health Equity Framework (2)	Valerie Martinez	Semiannual	Embed Equity Build Sound Infrastructure and Operations	Prepare Health Equity Frameworks as a tactical guide for business unit leaders integrating health equity into operations.	Informational report out to QHIEC for discussion.	3/21/2024	12/12/2024		X		X	6/20/2024 12/12/2024	Planned	Low		
17	DHCS	Health Equity Integration Plan Updates per functional area: - Health Education and Cultural and Linguistics Network - Growth, Community Engagement, and Marketing Network - Grievances and Appeals - Utilization Management - Medical Services: Case management; Population Health Management, Maternal Management, Health Education, and Quality	Various Functional Leads	Quarterly	Embed Equity Build Sound Infrastructure and Operations Cultivate a Culture of Equity	Develop Health Equity Integration Plans and provide updates on each functional area to QHIEC by 6/20/2024, and quarterly thereafter.	Informational report out to QHIEC for discussion.	1/1/2024	12/12/2024		X	X	X	6/20/2024 9/19/2024 12/12/2024	Ongoing	Low		
18	DHCS	Health Equity Internal Engagement	Valerie Martinez	Quarterly	Embed Equity	Provide general updates to QHIEC by 3/21/2024, and quarterly thereafter.	Informational and report out to QHIEC.	1/1/2024	12/12/2024	X	X	X	X	3/21/2024 6/20/2024 9/19/2024 12/12/2024	Ongoing	Low		

